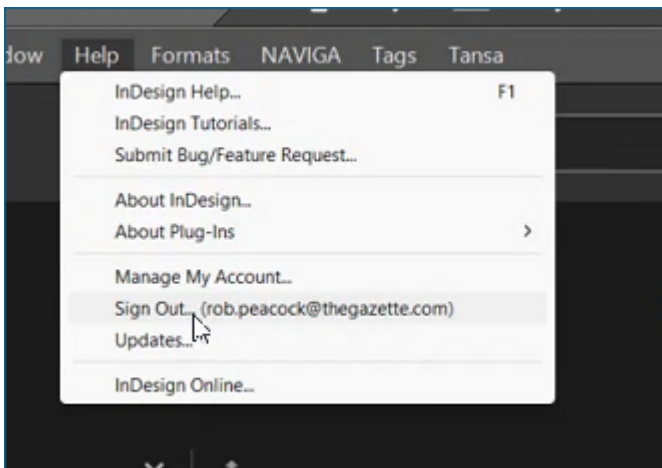


License Migration

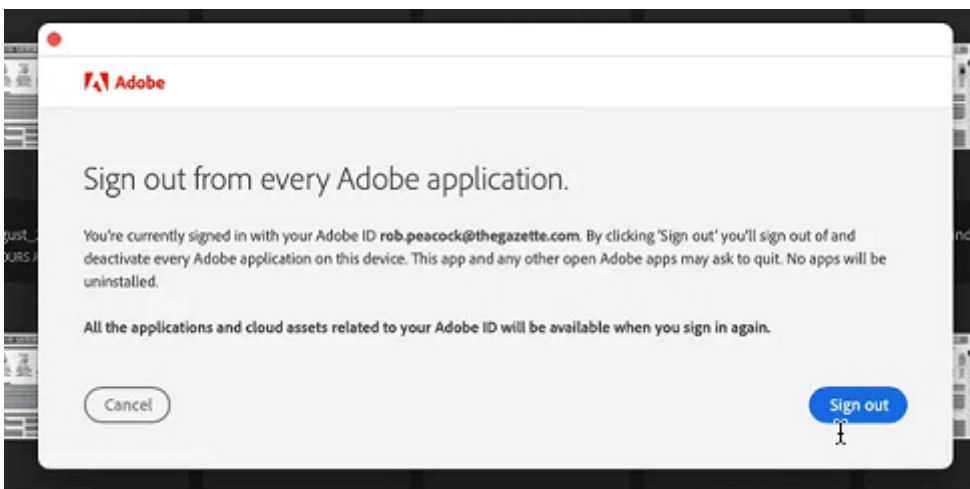
If you are attempting this process on a terminal server and it fails, then an administrator will need to employ [this supplementary guide](#).

If you are currently logged into Adobe, you simply sign out of your account and sign back in. Again, this will occur on or after **August 7th** and an email will be sent that morning the work has been completed.

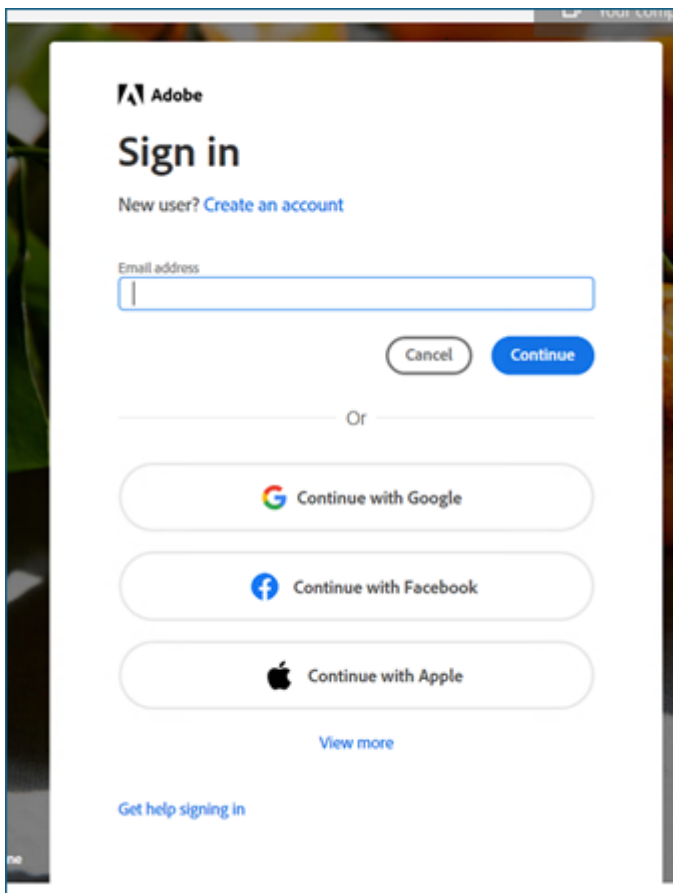
Please note: Depending on the application you are using the sign-out process may be slightly different.



Choose **Sign out** if asked.

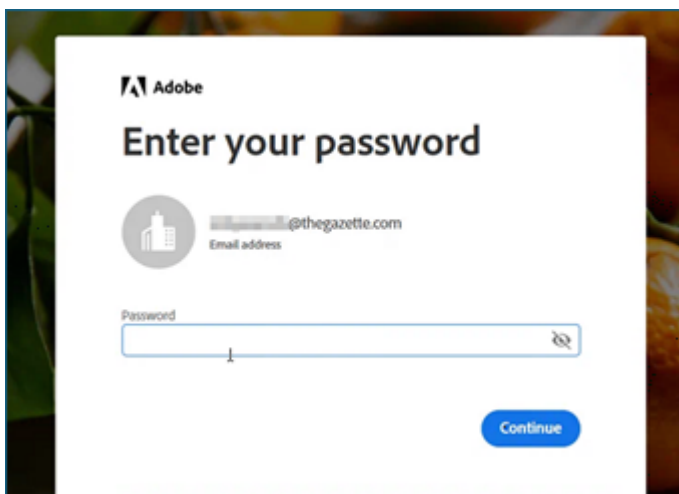


Enter your Adobe username as normal.



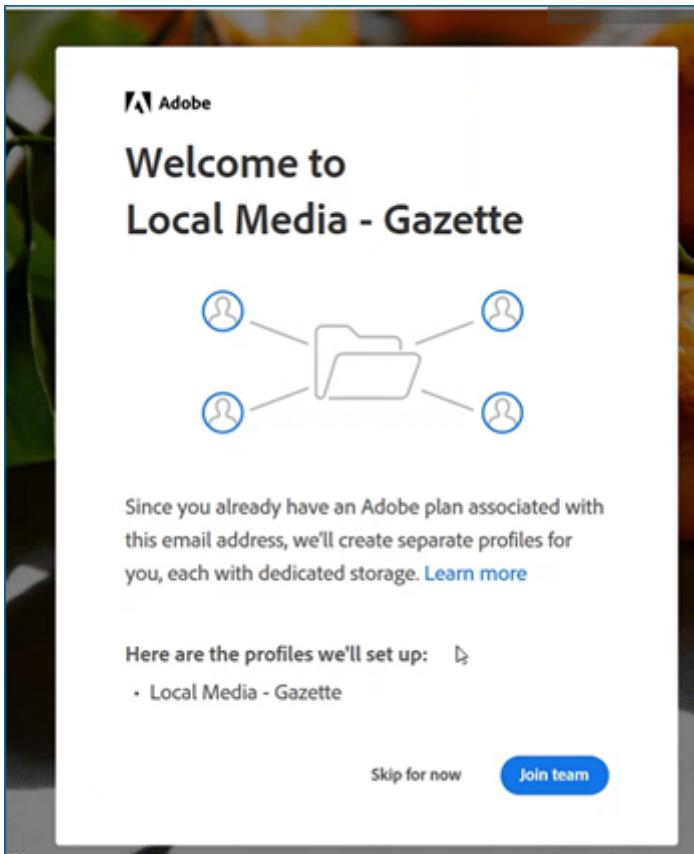
The image shows the Adobe Sign in interface. At the top left is the Adobe logo. Below it is the heading "Sign in". Under the heading is the text "New user? [Create an account](#)". There is an "Email address" label above a text input field. Below the input field are two buttons: "Cancel" and "Continue". Below these buttons is a horizontal line with the word "Or" in the center. Under the line are three rounded rectangular buttons: "Continue with Google" (with the Google logo), "Continue with Facebook" (with the Facebook logo), and "Continue with Apple" (with the Apple logo). Below these buttons is a link that says "View more". At the bottom left is a link that says "Get help signing in".

Enter your Adobe password as normal.

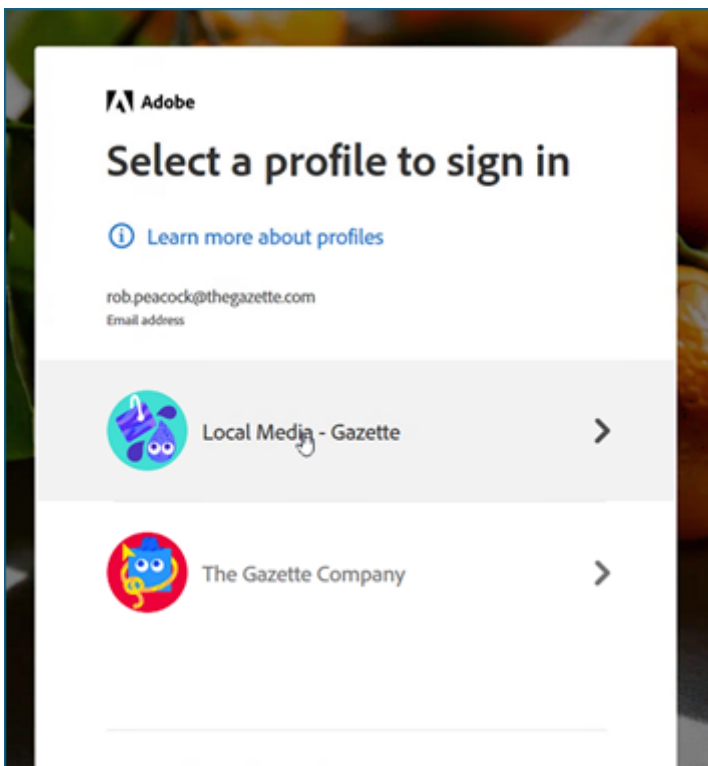


The image shows the Adobe "Enter your password" screen. At the top left is the Adobe logo. Below it is the heading "Enter your password". Under the heading is a circular icon with a building inside. To the right of the icon is the text "@thegazette.com" and "Email address". Below this is a "Password" label above a text input field. To the right of the input field is a small icon of a person. Below the input field is a blue button labeled "Continue".

You should get prompted to join the new Team, click **Join team** of "Local Media - Gazette"



Select “Local Media – Gazette” to use the new license within the new Team.



Stock Account Users (FYI)

If you use <https://stock.adobe.com> for Stock photos, you may need to manually change your account by clicking your profile image at the top and then choosing “Change Profile”. As previously

noted, there will be no licensed image history in the new account.

Media – Gazette. As expected, there is no licensed


718 Plan credits

Sell

Pricing

?

1





John Smith

@thegazette.com

Manage Account

ADOBE STOCK

Available Stock quota

718 Plan credits

Monthly generative credits

1499/1500 credits left

When you're running low on credits, continue generating content at no additional cost for a limited time.

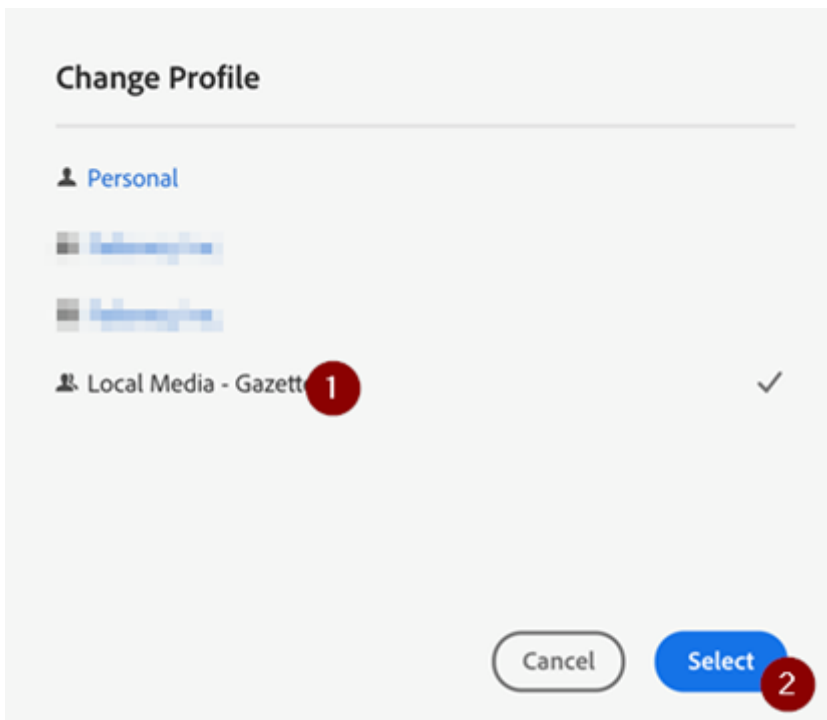
Change Profile

2

>

License History

Sign Out



Cloud Libraries (FYI)

For anyone using cloud libraries, you may want to keep this link handy for exporting these from your old account and then importing them into your new account. It may behoove you to export ahead of August 7th to avoid going back and forth between accounts to save steps. You will still have access to items until September 1st, but something to note if you use this functionality.

<https://helpx.adobe.com/creative-cloud/help/import-export-creative-cloud-libraries.html>

Revision #2

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