Zoom Setup

- Zoom - Register - SSO
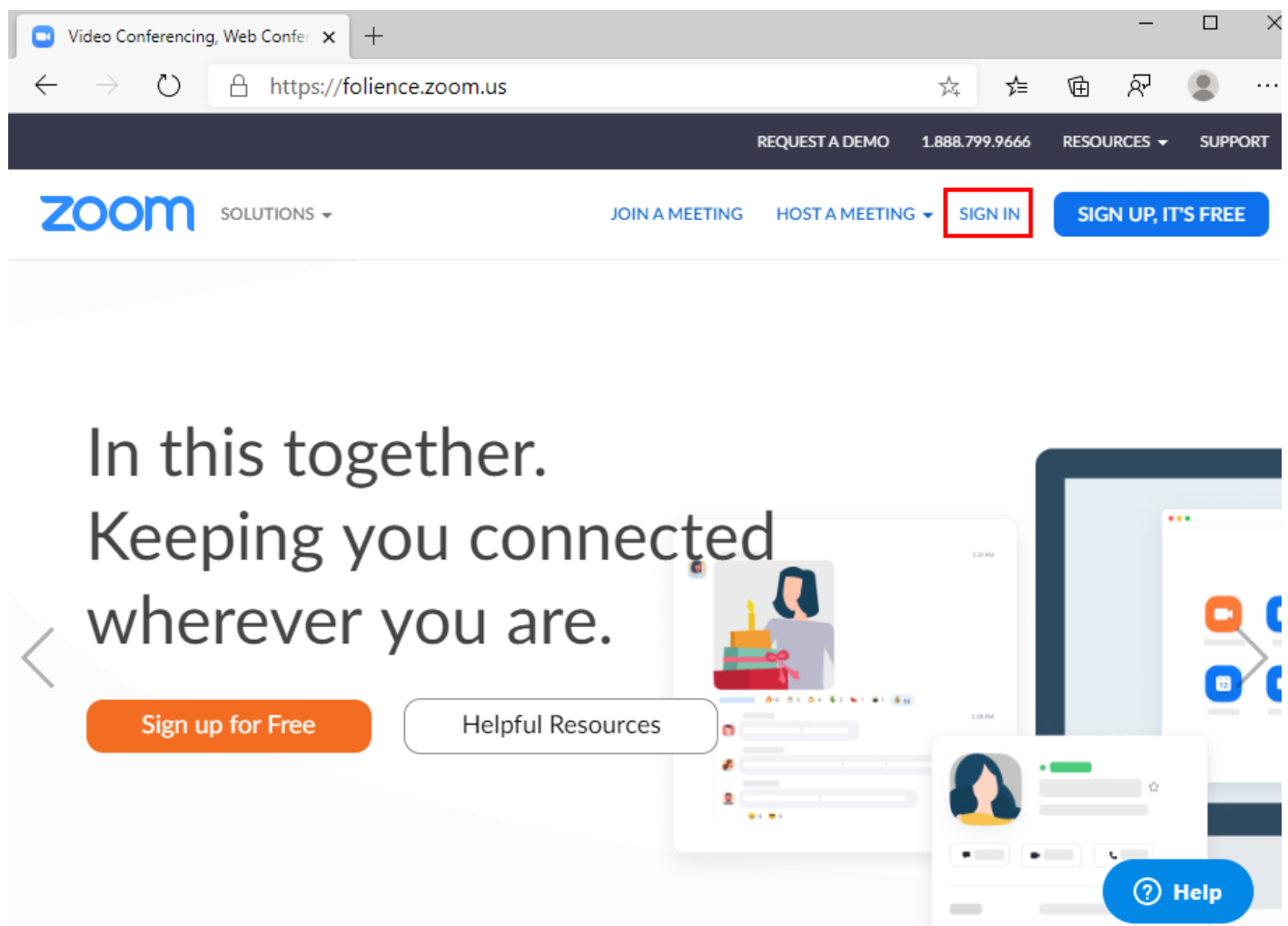- Zoom - Outlook Client

Zoom - Register - SSO

Single-Sign-On

To login to Zoom with your email address and network password, you will need to visit the company single-sign-on page from a web browser and choose "**SIGN IN**":

https://folience.zoom.us

> If you are using a Zoom application installed on your computer or mobile device, you may need to manually choose the "Single-Sign-On" option and use the company name of **folience** to login with email and network password.

After clicking on the "**SIGN IN**" option, you will be redirected to Microsoft Office365 where you will enter your work email address and work network password to complete the sign-in.

After a successful login, you will be taken to the Zoom profile page for your account.

Zoom - Outlook Client

Zoom will have an outlook client available to install on your machine that will allow you to create meetings and auto-fill the settings in an Appointment/Meeting. If you do not see the Zoom options in the Outlook rail, you may need to contact the Help Desk to get the software pushed to your machine.